The paper should contain a concise and informative title, full name and surname of the author/co-author(s) and their affiliation, abstract, key words, introduction, and elaboration - clearly and logically structured with subtitles, conclusion, acknowledgements (if any), and references. Paper should be submitted as a Word 97-2003 document (.doc file).

title

Name, Surname, Affiliation (e.g. Institution of work), Town, Country[[1]](#footnote-1)

Abstract:

An abstract briefly but thoroughly summarizes paper contents. It should accurately reflect the paper. It has to state what was the examined problem or hypothesis. It should not exceed 250 words. There shouldn’t be any references quoted in the abstract.

*Key words*: up to 5.

# 1. HEADINGS

All headings should commence at the left-hand margin. The main headings should be typed in capital letters, 12 pt bold and numbered consecutively (e.g. 2. HEADING). Second order headings should be typed with the first character of word capitalised, bold, and numbered (e.g. 2.1 Heading). Third Order headings should be typed with the first character of word capitalised and numbered (e.g. 2.1.1 Heading).

All headings should be separated from text with 12 pt bold line space, above and below.

## Figures and Tables

Please use an **absolute maximum of 10 illustrations** (tables, maps, images, photographs or figures) within the manuscript you submit.

Ideally illustrations except the tables should be submitted electronically as separate files in TIFF or JPEG formats. High resolution images (at least 300 dpi) should be used for the best quality reproduction. Each illustration should be followed by its caption, and source given in brackets. It is necessary that you clearly refer in the text of your manuscript to the illustration/s you provide. The approximate position of the illustration should be indicated in the manuscript (e.g. Table 1, Figure 1). The font used for labelling should be no smaller than 8 points.

Locate the figures close to the first reference to them in the text and number them consecutively, making no distinction between diagrams, charts, maps and photographs. Figure should contain caption in *italic*, font 10 pt and the caption should be placed immediately below the figure.

Locate tables close to the first reference to them in the text and number them consecutively. Table caption should be in *italic*, font 10 pt and the caption should be placed immediately above the table. Font used in tables should be no smaller than 8 pt.

The size of the figures, tables and charts should be adjusted to the format and page margins, so they can be clearly and entirely shown on one page.

# REFERENCES

**Books with one author**

**citation format:**

Author Last name, First initial. Middle initial. (Year Published). Title of work. Publisher.

**- first edition:**

Lang, J. T. (1994). *Urban design: the American experience.* New York: Van Nostrand Reinhold.

**- other than first edition:**

Lukes, S. (2005). *Power: A Radical View* (2nd ed.). Basingstoke: Palgrave Macmillan.

**Books with two or more authors**

**citation format:**

Last name, First initial. Middle initial., Last name, First initial. Middle initial., Last name, First initial. Middle initial. (Year Published). Title. Publisher.

**examples:**

Baudrillard, J., Nouvel, J. (2002). *The Singular Objects of Architecture.* Minneapolis: University of Minnesota Press.

Odgers, D., Henry, A., Martin, B., Wood, C. (2012). *Practical Building Conservation: Stone by English Heritage*. Farnham: Ashgate Publishing Limited.

**Chapters in edited books**

**citation format:**

Last name of chapter author, First initial. Middle initial. (Year published). Chapter title. In First initial. Middle initial. Last name of Editor (Ed.), Book title. Publisher, pp. xx-xx.

Last name of chapter author, First initial. Middle initial., Last name of chapter author, First initial. Middle initial., Last name of chapter author, First initial. Middle initial. (Year published). Chapter title. In First initial. Middle initial. Last name of first Editor, First initial. Middle initial. Last name of second Editor (Eds.), Book title. Publisher, pp. xx-xx.

**examples:**

Martinez, O. J. (1994). New Approaches to border analysis. In C. H. Schofield (Ed.), *Global Boundaries – World Boundaries, Vol. 1*, New York: Routledge, pp. 1-15.

Vujošević, M., Nedović-Budić, Z. (2006). Planning and societal context – The case of Belgrade, Serbia. In S. Tsenkova, Z. Nedović-Budić (Eds.), *Urban Mosaic of Post-Socialist Europe: Space, Institutions and Policy*. Heidelberg: Springer, pp. 275-293.

**Foreign language sources which are originally written in non-Latin characters**

**citation format:**

Last name of author, First initial. Middle initial. (Year published). *Title* (in language of origin if other than English). Publisher.

The rules of transliteration can be retrieved from the website <http://www.loc.gov/catdir/cpso/roman.html>

**examples:**

Enikeev, M. I. (2005). *I͡Uridicheskai͡a psihologii͡a. S osnovami obshcheĭ i social'noĭ psihologii* (in Russian). Moscow: NORMA publishment.

Grabrian, D. (1986). *Makedonska kuḱa - ili preod od stara orientalska vo sovremena evropska kuḱa* (in Macedonian). Skopje: Misla.

**Non-English language sources which are originally written in Roman script**

In this case, authors are not required to state inbrackets in the reference the language of origin if that language is other than English.

**example:**

Della Torre, S. (1999). Ripensare alla manutenzione. Richerche, progettazione, materiali, tecniche per la cura del Costruito. In G. Biscontin, G. Driussi (Eds.), *”Manutenzione” o “Conservazione”? La sfida del passagio dall’equilibrio al divinire*. Venezia: Arcadia Ricerche, pp. 71-80.

**Journal articles**

**citation format:**

Author Last name, First initial. Middle initial. (Year Published). Title of article, Title of Journal, Vol. xx, No. xx, pp. xx-xx.

**examples:**

Drummond, L. B. W. (2000). Street Scenes: Practices of Public and Private Space in Urban Vietnam, *Urban Studies*, Vol. 37, No. 12, pp. 2377-2391.

Yoshimoto, S., Garcia, J., Jiang, F., Wilkins, A., Takeuchi, T., Webster, M. A. (2017). Visual discomfort and flicker, *Vision Research*, Vol. 138, pp. 18-28.

**Journal articles online**

A **DOI** (digital object identifier) is basically a number that links a source to its location on the Internet. This number isn’t always provided, but if it is, you should include it in your citation rather than including a URL.

**citation format:**

Author Last name, First initial. Middle initial. (Year Published). Title of article, Title of Journal, Vol. xx, No. xx, pp. xx-xx. <https://doi.org/xxxx> or URL

**examples:**

Hillier, J. (2008). What values? Whose values?, *Philosophy and Geography*, Vol. 2, No. 2, pp. 179-199. <https://doi.org/10.1080/13668799908573669>

Bouzarovski, S., Hasse, A., Hall, R., Steinführer, A., Kabisch, A., Ogden, E. P. (2010). Household structure, migration trends and residential preferences in inner city León, Spain: Unpacking the demographies of reurbanization, *Urban Geography*, Vol. 21, No. 2, pp. 211-235. <https://doi.org/10.2747/0272-3638.31.2.211>

**Conference proceedings**

**citation format:**

Last name of author, First initial. Middle initial. (Year published). Paper title. In First initial. Middle initial. Last name of Editor (Ed.), Conference Proceedings title. Publisher, pp. xx-xx. <https://doi.org/xxxx> or URL (if any)

**example:**

Pachkova, P. (2019). Civic society in Bulgaria – Stages, opportunities and limitations. In T. Vasileva Petkova, V. Stefanov Chukov (Eds.), *3rd International e-Conference on Studies in Humanities and Social Sciences – Conference Proceedings*. Belgrade: Center for Open Access in Science, pp. 347-357. https://doi.org/10.32591/coas.e-conf.03

## Doctoral dissertations & Master’s theses found on a database

**citation format:**

Last name, First initial. Middle initial. (Year published). Title of dissertation or thesis (Doctoral dissertation or Master’s thesis, Name of Institution, Town, Country). Name of database or archive. URL [Accessed: dd Mmm YYYY].

**example:**

Matthews, P. (2010). *Meanings of policy and place: understandings of regeneration in Scotland 1988 - 2009*. (Doctoral dissertation, University of Glasgow, Glasgow, UK). <http://theses.gla.ac.uk/1772/> [Accessed: 13 Oct 2020].

**Presentations**

**citation format:**

Last name, First initial. Middle initial. (Year published). Title of presentation. Format of presentation, Town, Country [online]. URL [Accessed: dd Mmm YYYY].

**example:**

Mullenders, F. (2006). *Statistics on the long-distance transportation by buses and coaches*. Power Point presentation, Maastricht, Netherlands [online]. https://www.unece.org/trans/main/wp6/transstatac6inf.html [Accessed: 14 Jul 2018].

**Legal** **acts (laws, by-laws, etc.)**

**citation format:**

Name of the publisher of the legal act (No. of the legal act including the year of publication). *Title of the legal act in the original language with the application of rules for transliteration if required* (in language of origin if other than English). Publisher.

**example:**

Službeni glasnik RS (br. 72/2009, 81/2009 - ispr., 64/2010 - odluka US, 24/2011, 121/2012, 42/2013 - odluka US, 50/2013 - odluka US, 98/2013 - odluka US, 132/2014, 145/2014, 83/2018, 31/2019, 37/2019 - dr. zakon i 9/2020). *Zakon o planiranju i izgradnji* (in Serbian). Belgrade: JP „Službeni glasnik“.

**Development and related documents**

**citation format:**

*Title of the development or related document* (Year Published). Publisher.

or

Name of the publisher of the development or related document (Year Published). *Title of the development or related document*, Publisher [online]. URL [Accessed: dd Mmm YYYY].

**examples:**

*Strategija održivog i integralnog urbanog razvoja Republike Srbije do 2030. godine* (2018). Beograd: Ministarstvo građevinarstva, saobraćaja i infrastrukture (in Serbian).

European Commission (2010). *EUROPE 2020 – A strategy for smart, sustainable and inclusive growth*, Brussels: European Commission [online]. http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52010DC2020&from=EN [Accessed: 5 Apr 2018].

**Planning documents**

**citation format:**

Name of the publisher of the planning document (No. of the planning document including the year of publication). *Title of the planning document in the original language with the application of rules for transliteration if required* (in language of origin if other than English).

**example:**

Službeni glasnik RS (br. 51/2011). *Regionalni prostorni plan Timočke krajine* (in Serbian).

**Websites, online sources**

**citation format:**

Author Last Name, First initial. (Year Published). Title of web page. Name of Website [online]. URL [Accessed: dd Mmm YYYY].

**example:**

**Vojtová, L., Čolić, R., Lalović, K., Dietz, R., Ley, A. (2020). *Block 45 - Unblocking a sustainable future for New Belgrade*. CANactions** [online]. <https://canactions.com/article-block45>[Accessed: 15 Oct 2020].

**Newspaper articles**

**citation format:**

Author Last name, First initial. Middle initial. (Year Published). Title of article. Title of Newspaper (in language of origin if other than English) [online]. URL [Accessed: dd Mmm YYYY].

**example:**

Marković, N. (2020). Pred novim krugom digitalizacije. *Politika* (in Serbian) [online]. http://www.politika.rs/scc/clanak/453795/Pred-novim-krugom-digitalizacije [Accessed: 14 May 2020].

**Interviews**

**citation format:**

Last Name, First initial. Middle initial. of Individual being interviewed (dd Mmm YYYY of interview). Interview by First initial. Middle initial. Last name [Format of interview].

**example:**

Ličina, S. (15 Sep 2016). Interview by Đ. Alfirević, S. Simonović Alfirević [In-person].

**YouTube videos**

**citation format:**

Last name, First initial. Middle initial. (YouTube username). (dd Mmm YYYY of posting). Title of YouTube video [Video]. YouTube. URL [Accessed: dd Mmm YYYY].

**example:**

 Sassen, S. (TED Archive). (25 Aug 2017). Building smart cities [Video]. Youtube. <https://www.youtube.com/watch?v=vHuX79hgtCY> [Accessed: 19 Oct 2020].

**Social media**

When adding the text of a post, keep the original capitalization, spelling, hashtags, and links within the text.

**Facebook posts**

**citation format:**

Facebook user’s Last name, First initial. Middle initial. (dd Mmm YYYY of posting). Up to the first 20 words of Facebook post [Source type if attached] [Post type]. Facebook. URL [Accessed: dd Mmm YYYY].

**example:**

Connectgreen Srbija (16 Oct 2020) Intervju za INFOBIRO.TV o znacaju migratornih koridora velikih sisara u planiranju prostora, tokom MIKSER festivala [Video]. Facebook. <https://www.facebook.com/371988910015784/posts/738852436662761/?vh=e&extid=0&d=n> [Accessed: 19 Oct 2020].

**Twitter posts**

**citation format:**

Account holder’s Last name, First initial. Middle initial. [Twitter Handle]. (dd Mmm YYYY of posting). Up to the first 20 words of tweet [source type if attached] [Tweet]. Twitter. URL [Accessed: dd Mmm YYYY].

**example:**

Watts, B. [BethWatts494]. (28 Sep 2020) *Poor places for poor people. Stop it. Rapid rehousing in normal accommodation that the rest of us want &get to enjoy* [Tweet]. Twitter. <https://twitter.com/BethWatts494/status/1310589258567213057> [Accessed: 19 Oct 2020].

**Audio podcast episode**

**citation format:**

Last name, First initial. Middle initial. (Host). (dd Mmm YYYY). Title of podcast (No. episode) [Audio podcast]. In Podcast Name. Publisher. URL [Accessed: dd Mmm YYYY].

**example:**

Tuck, A. (Host). (22 Oct 2020). Out of the box (No. 275) [Audio podcast]. In The Urbanist. MONOCLE. <https://monocle.com/radio/shows/the-urbanist/275/> [Accessed: 19 Oct 2020].

1. Author’s address, email address, contact phone number [↑](#footnote-ref-1)